

Factsheet 7: Requirements for overseas companies

As an overseas company, you must provide certain information to the registrar of companies.

These are the key documents you need to submit to the registry.

You must:

- File an application to register as an overseas company
- File an annual return for overseas companies every year by the date specified by the registrar
- Comply with the Foreign Investment Act 2005 and any other law of Solomon Islands
- Give public notice and file with the Registrar if the overseas company intends to cease carrying on business.

You must file a form if you:

- change the company name
- change registered offices or postal addresses of the overseas company or change the Solomon Islands postal address
- change directors or any of their details
- change the person or address of any person authorized to accept service in Solomon Islands of documents on behalf of the overseas company

Fees may be applicable and must be paid in advance at the treasury counter of the ministry of finance.

These are the fees payable in SBD for Solomon Islands Companies

Application to register an overseas company	2500
Submitting an annual return	500
Application to change the name of a company	100
Restoring a company to the register	1000
Certification of a copy of or extract from any document	150
Copy of, or extract from, a document that is part of the register, in addition to any fee for certifying the copy or extract:-	

- if a photocopy is made by a member of the public 5 per page
- if a photocopy is made by the registrar, for each 5 per page

Penalties

Deliver document within 25 days of due date	100
Deliver document more than 25 days after due date	400

FAILURE TO FILE DOCUMENTS MAY RESULT IN THE COMPANY BEING REMOVED FROM THE REGISTER