
Factsheet 5: Registering a company from outside Honiara

There are several ways you can register a company from outside of Honiara:

In person: A company can be incorporated by attending a regional office of the Department of Commerce, Industry and Employment in Auki or in Gizo. They will provide you with the form required, and will instruct you on how to pay the fee at the local treasury counter.

By fax or post: You can also fax or post your application to the Registrar of Companies at 25084 or by post at PO Box G25, Honiara, provided that you also include a copy of the receipt confirming payment of the application for registration fee.

By email: You can scan or attach a copy of the application into an email and send it to the Registrar of Companies at esaramo@yahoo.com.au

IMPORTANT: Any application to the registrar of companies must be legible, otherwise the application may be rejected and it may take longer to process the company incorporation.

FEES: It is essential that all fees are paid for registration applications. If the application is to create a community company, then there is no fee payable for incorporation.